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31 December 1956

BRIEF FOR: CIA Career Council

SUBJECT: Proposed Notice No. "The Biographic Profile"

25X1

1. The attached Notice No. "The Biographic Profile", outlines the initiation of the preparation of the Biographic Profiles for staff personnel. Its purpose is to advise all employees as well as Operating Officials and Career Services of the adoption and use of this standardized biographic document.

25X1

2. Copies of the attached notice were distributed on 31 December 1956 to the staffs of the Deputy Directors (Intelligence), (Plans), and (Support); the General Counsel, and the Regulations Control Staff for pre-coordination.

3. A of the attached notice is not considered necessary.

PROPOSED ACTION: Approval for publication with the date of issuance
18 January 1957

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